



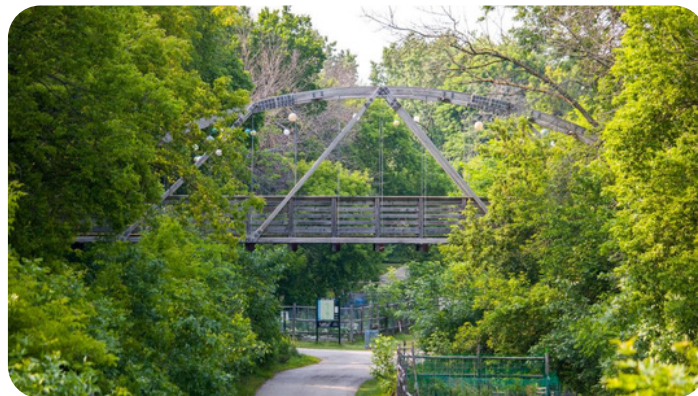
Riverside Park Urban Ecology Center Facility Rentals

Thank you for your interest in the Urban Ecology Center's Facility Rental Program!

Are you...

- Looking for an eco-friendly venue for your sustainable wedding or event?
- A local business, corporation, or fellow non-profit organization seeking a space for your next meeting or seminar?
- An individual interested in hosting a private party for friends and family?

Whatever your event entails, the Urban Ecology Center is uniquely equipped to provide the perfect backdrop for your day.



What sets us apart, you might ask?

Choose us and you choose to support our mission too!

Our rental-generated revenue goes toward supporting our mission to provide innovative, enriching environmental education to urban youth, adults and families.

We operate with the environment and community in mind

Our spaces proudly integrate green building techniques such as photovoltaic cells, green roofing and rainwater collection systems, geothermal heating and consistent use of recycled building materials. These features are not only functional and help us keep costs low (so we can pass those savings on to you), they are also great conversation pieces and teaching tools.

These features are also an important component of the Urban Ecology Center's function as a neighborhood community center. We are open to the public and encourage exploration of our space and the surrounding parks in which we operate. In choosing to rent the Urban Ecology Center, your guests are not confined to one space - we encourage them to wander around and discover what the Urban Ecology Center is all about!

No hidden fees!

As an organization that strives to build community and promote environmental justice, we strive for transparency. What does this mean for you? No unexpected costs! That's right - we offer the use of our dishware, glassware, utensils, commercial-grade kitchen, A/V equipment, parking lot, furniture and on-site event staff at no additional cost. Our rental rates are straightforward and easy to understand.





Urban Ecology Center Rental Amenities

- **Ample Parking** Our parking lot accommodates 65 vehicles and neighborhood street parking is widely available.
- **Use of our Audio/Visual Equipment** You are welcome to use our in-house sound speaker system, portable PA, projectors, and microphones. Urban Ecology Center staff will gladly set up and take down any equipment and give you and your guests a tutorial on the use of the equipment.
- **Wireless internet Connectivity** We offer use of our wireless network throughout the building and to all guests.
- **Use of our commercial grade kitchen & appliances.** Guests are welcome to utilize our kitchen during the duration of their event. This includes commercial appliances, a variety of small kitchen electrics, and a large variety of serving utensils, cooking utensils, pots, pans and place settings.
- **Use of our furniture.** Our staff is happy to set up Urban Ecology Center furniture for you and your guests. We offer tables and chairs to accommodate seating for 175 people, including the use of our gorgeous handcrafted La Lune tables and chairs as well as 8' banquet tables and stackable plastic chairs.
- **Onsite Rental Staff** 2 rental staff members will be present throughout the duration of your event to answer any last minute questions and assist with facility-related details.

Facility Rental Rates

When you rent the Urban Ecology Center, all of the proceeds directly support the operation and mission of our organization. You can feel great knowing that you had the perfect venue for your event and that you contributed to a wonderful cause at the same time.

At the Urban Ecology Center, we pride ourselves on offering competitive, easy to understand rates without any hidden fees or obligations. Time needed for renter's setup and clean up is part of the of the contracted time and will be included when assessing the start and end time for your event.

Whole Building: 5pm-12am Fridays
(5-6pm Set up only | 6-11pm Event | 11-12am clean up)
\$5,500 Flat Fee May-October
\$4,500 Flat Fee Nov-April

Whole Building: 3pm-12am Saturdays
(3-4pm Set up only | 4-11pm Event | 11-12am clean up)
\$6,500 Flat Fee May-October (Whole Bldg required on Saturdays during Peak Season)
\$5,500 Flat Fee Nov-April

Whole Building:
Sundays anytime between 8am-12am
\$5,000 Flat Fee any 7 hours window

Second Floor Only
\$365/hour - Only available outside of business hours
Minimum of 3 hours required

Community Room
\$80/hour during business hours
\$120/hour outside of business hours
Minimum of 3 hours required

Classrooms: Camouflage Room & Community Science Lab
\$60/hour during business hours
\$80/hour outside of business hours
Minimum of 3 hours required

Room Descriptions

Whole Building*

Maximum Occupancy: 175 for seated meal split between the first and second floors, 200 for social gathering

Perfect for small and large parties, rental of the whole building gives you the flexibility to spread out and host your event in the best way you see fit. You get exclusive access to our both the 1st and 2nd Floor as well as classrooms and outdoor spaces.

Whole building rentals are available Fridays, Saturdays and Sundays.

*Required for Saturday evening rentals May through October.

Second Floor

Maximum Occupancy: 80 for seated meal, 100 for social gathering

The second floor area is suitable for meetings, dinners, birthday parties, fundraisers, family gatherings, wedding receptions and more!! This area features high vaulted ceilings and gorgeous wood paneling and La Lune wooden tables and chairs. The rental consists of the entire second floor with surrounding exterior decks, 60-foot outdoor observation tower, and use of the Camouflage Room and Community Science Labs.

Classrooms: Camouflage Room & Community Science Lab

Maximum Occupancy: 20-25 per classroom

Both of our second floor classrooms are suitable for small meetings, parties, workshops, lectures and breakout groups. Availability is subject to school groups and other Urban Ecology Center programming that may use the space.

Community Room

Maximum Occupancy: 80 set for table dining, 100 for lecture or social gathering

The Community Room is suitable for meetings, seminars, workshops or luncheons. It is a spacious and relaxed meeting hall on the lower level, anchored by an impressive wood-burning fireplace. A pull-down movie screen and wireless digital projector are included in rent of the room.